

Payment for Damages to Personal Property

The District recognizes that losses to personal property occasionally occur in spite of the exercise of reasonable precautions. Accordingly, if losses as described below occur, and the District finds the employee acted prudently, the District will pay an amount equal to the actual value of the personal property damaged, destroyed, stolen or lost (the "Allowed Amount") up to a maximum of \$500 per occurrence provided, however, that the total of all such claims paid for all claimants in any one fiscal year shall not to exceed \$2,000.

A claim must include evidence of a police report, report to the principal or supervisor within 48 hours of notice of the occurrence of loss, a description of how the loss occurred and a statement about what precautions against the loss were taken, proof that an insurance claim was filed or a statement that coverage is not available, and a statement of the actual value of each item damaged, destroyed, stolen, or lost in the occurrence together with a statement of the basis of the claimant's determination of value. In no event shall the amount paid to any employee pursuant to the Policy GBGC exceed the deductible amount under any applicable insurance policy.

1. Personal Assault: In the event an employee, while acting within the scope of his/her employment, has his/her personal effects such as clothing, glasses or jewelry damaged or destroyed as a result of an attack, assault, or pupil supervision problem, the District, will under District procedures, reimburse the teacher the Allowed Amount, provided such damage or destruction is not the result of the employee's negligence.
2. Stolen Personal Items: The District will reimburse the employee the Allowed Amount for wallets/purses, outerwear and briefcases and contents, if appropriate, which are stolen while on school grounds or school sponsored trips/activities.
3. Stolen/Damaged Personal Property Reasonably Used for Instruction: The District will reimburse the employee the Allowed Amount for stolen or damaged personal property reasonably used for instructional purposes at school.
4. Damaged Property – Automobiles: The District will pay the Allowed Amount toward the insurance deductible for automobile damage while on a school sponsored trip/activity due to vandalism, provided the employee was acting within the scope of his/her employment and no school vehicle was available for use.

Adopted: August 11, 2020